



**OFFICE OF
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Detention Deputy Position Announcement

Description / Position Overview

The Custer County Sheriff's Office will always accept applications, keep them on file and review on an "as needed" basis to fill positions.

Detention deputy is a multi-tasking position that provides for the care, custody and control of offenders within the Custer County Detention Center. Detention deputies perform duties necessary to ensure the safety and welfare of offenders such as conflict resolution and crisis management. Detention deputies will book, bond and release offenders according to Colorado State Law and Sheriff's Office procedures, perform searches, monitor visits, and accompany offenders to court. Detention deputies are required to have high integrity, ability to handle stressful situations and verbal communications skills to de-escalate volatile situations. Detention deputies are required to work closely with Patrol deputies to ensure a safe, secure environment when transitioning from arrest to custody. Detention deputies will perform routine paperwork such as file maintenance, performing court or probation ordered sobriety testing on individuals, cooking, cleaning and organizing, and will act as reception/cashier when necessary.

Detention deputies have access to confidential information that is not limited to criminal history reports and wants/warrants through the NCIC (National Crime Information Center, CCIC (Colorado Crime Information Center) and the CBI (Colorado Bureau of Investigations) network. Detention deputies must possess a level of confidentiality for this position.

Successful candidate will:

- Be at least 21 years of age,
- Possess a valid driver's license,
- Possess good observation skills.

Additional Information:

This is a 24-hour, seven day a week operation; therefore, applicants must be willing to work: 8 - 12-hour work days (day, swing or graveyard shift), weekends and holidays, and be flexible for overtime and schedule adjustments on short notice. Lunch breaks are a paid working lunch and you may be expected to work through your lunch break.

This position requires the successful completion of a background check, must be able to pass a drug test, and other pre-employment assessments. Candidates with any Felony Conviction will not be considered.

This job announcement is not intended to include a complete listing of all responsibilities, knowledge, skills, and abilities associated with the position.

Benefits include: health insurance, sick time and vacation accrual, and retirement plan.